

School of the Nations

Constitution of School Council

1. Functions and powers

- (1) Being responsible to the Badi Foundation, the school-running entity.
- (2) Appointing and dismissing the school principal, and informing the DSEDJ.
- (3) Approving the organizational structure of the school.
- (4) Deciding guidelines, development planning and other important matters for the school, so as to facilitate its optimization.
- (5) Supervising the daily operation of the school and ensuring its full compliance with laws.
- (6) Giving opinions on the school budget and accounts.
- (7) Monitoring and guiding the school's proper use of financial resources.
- (8) Deciding the amount of school fees.

2. Composition

- (1) The school council shall consist of at least seven members, including the school principal and teacher and parent members.
- (2) More than half of the school council members should be residents of the Macao SAR.
- (3) The school council has one president. The president represents the school council and is responsible for convening and chairing meetings.

3. Mode of operation

- (1) The school council convenes at least two ordinary meetings in each academic year.
- (2) The school council can operate and deliberate only when not less than half of all the members are present; a decision is made by the votes of more than half of the members present; in the event of an equality of votes, the president shall have the casting vote.
- (3) Minutes of each meeting are kept to record the summary of all the matters deliberated upon and the decisions made.
- (4) Remuneration and expenses incurred by council members in performing their official duties as members of the school council are not included in the school's expenditure.
- (5) The school provides the necessary administrative and technical assistance for the normal operation of the school council.

4. Term of office of the president and other council members

The term of office of the president and other council members is 1 year, renewable.

5. Appointment and dismissal of the president and other council members

- (1) The school-running entity appoints and dismisses the president and other members of the school council and notifies the DSEDJ.
- (2) The president of the school council cannot hold the office of principal.

6. Vacancy and substitution of the president and other council members

- (1) In the event that the vacancy of the office of a school council member leads to non-compliance with the relevant provisions regarding school council composition of Article 15 of Law no. 15/2020 “Statute for Private Schools of Non-tertiary Education”, the school-running entity shall, within 30 days of the date the vacancy occurs, appoint a new member to fill such vacancy.
- (2) In the event that the office of the president falls vacant, or that the president is absent, must withdraw or is unable to attend to office due to any cause, the school-running entity shall appoint an existing member (except for the principal) to fill the office of president or temporarily act for the president, depending on the circumstances.

7. Avoidance of conflicts of interest of the president and other council members

If a matter to be deliberated upon by the school council involves the interest of the president and/or other council members, the president and/or the relevant members must withdraw from the deliberation.

8. Amendment of Constitution

The constitution may be amended at any time by the school-running entity.

聯合國學校校董會章程

一、職權及義務

- (一) 須向巴迪基金會負責。
- (二) 委任和免除校長，並通知教育及青年發展局。
- (三) 核准學校的人員組織架構。
- (四) 決定學校的指導性方針、發展規劃及其他重要事項，推動學校優化。
- (五) 監督學校的運作，確保學校依法辦學。
- (六) 就學校的預算及會計帳目發表意見。
- (七) 監督和指導學校正確運用財政資源。
- (八) 決定學校的學費金額。

二、組成

- (一) 校董會應至少由七名成員組成，當中須包括學校的校長、教師及家長。
- (二) 校董會超過半數成員應為澳門特別行政區居民。
- (三) 校董會設一名主席。主席代表校董會，負責召集和主持會議。

三、運作模式

- (一) 校董會每學年至少召開兩次平常會議。
- (二) 校董會在不少於整體成員半數的成員出席的情況下，方可運作和議決；決議取決於出席成員的過半數贊同票；如表決時票數相同，主席的投票具決定性。
- (三) 每次會議須繕立會議紀錄，其內載有會議中審議的一切事宜的摘要及決議。
- (四) 校董會成員因履行其職務所產生的報酬和支出，不納入學校的開支。
- (五) 學校為校董會的正常運作提供必要的行政及技術輔助。

四、主席及成員的任期

主席及成員的任期均為1年，可連任。

五、主席及成員的委任及免除

(一) 辦學實體委任和免除主席及成員，並通知教育及青年發展局。

(二) 主席不得擔任校長職務。

六、主席及成員的出缺及替補

(一) 如校董會成員的出缺導致校董會的組成不符合第15/2020號法律《非高等教育私立學校通則》第十五條相關規定，辦學實體應自出缺日起三十日內委任須補充的新成員。

(二) 倘主席出缺、不在、需迴避或因故不能視事時，辦學實體應根據情況指定一名現有成員（校長除外）填補主席職位或臨時代理主席。

七、主席及成員的迴避

倘校董會議決的事宜涉及主席及成員的利害關係，主席及有關成員須迴避。

八、校董會章程的修訂

辦學實體可在任何時候對章程進行修訂。